

**Munising Township Regular Board Meeting Minutes
December 2, 2024 7:00 p.m. – 8:42 p.m.**

Roll Call:

Board Members Present: Supervisor Lisa Howard, Clerk Patty Willson, Treasurer Carmon Decet, and Trustee Jolene Hetherington. Board Members Absent: Trustee Selina Balko. Also present: Zoning Administrator Kathleen Lindquist, Kathy Reynolds of Chamber/Partnership, Michelle Hach of Valley Spur, Sean O'Neill of SORVA, and Fire Chief Ty Nesberg.

Supervisor Howard opened our December 2, 2024, meeting at 7:00 p.m. leading us with the pledge.

Public Comment: None

Approval of Minutes:

Moved Hetherington/seconded Decet to **approve minutes of November 4, 2024 Township Board regular meeting.** Motion carried.

Clerk's Correspondence/Report:

Received notice from the Michigan Liquor Control Commission that their Enforcement Division is investigating an application from Robinson Grocery for a new Specially Designated Distributor license. Received letter of interest from Landmark Dividend to purchase cellular tower. Received Fahey newsletter. Received training opportunity from MTA; the New Officials Training will take place in many locations across Michigan beginning December 10 through January 17. Received a thank you card from Superior Central Elementary School for our support for their school playground. Received 2025 Annual Summer Tax Levy Resolution from the school board.

Election Day went well. We had a 72.6% voter turnout for the November general election. Of those voters, 213 voted during Early Voting; 679 voted in person on Election Day; and 416 voted AV ballot. Sent invoice to Onota Township and received reimbursement for the election inspectors we provided to work at that precinct. Updated our township roster with MTA and updated our website.

Supervisor's Correspondence/Report:

Received notice from Charter Communications that on or around November 7 they will launch four new marketing channels on 2417, 2421, 2422, and 2423. Received an offer from American Tower to buy out the lease agreement for the cell tower in Shingleton.

Baby changing stations have been installed in both bathrooms. The propane tank and the electric service has been removed from the Shingleton Community Building. The Township Board and residents dedicated the baseball field in Shingleton in honor of Donald "Duck" Besaw on Saturday, November 9. The field is now named Duck Field. Attended a webinar on the upcoming new state laws pertaining to paid sick leave.

Requested Items:

- A. SORVA: Sean O'Neill provided us with an update.
- B. Greater Munising Bay Partnership for Commerce Development/Chamber of Commerce: Kathy Reynolds provided us with an update and a request for support.
- C. Zoning Administrator: Provided update
- D. Assessor: Not present due to inclement weather but provided a written update.

Unfinished Business:

- A. Shingleton Community Building: The propane tank and the electric service has been removed.

New Business:

- A. Friends of Valley Spur Request: Moved Decet/seconded Willson to **appropriate \$500 to the Friends of Valley Spur.** Carried. Board discussed updating the township's Master Plan.
- B. CUPPAD Membership Dues: Board discussed updating the township's Master Plan. Moved Hetherington/seconded Howard to **pay CUPPAD dues in the amount of \$561.** Carried.
- C. Credit Card Payments: **Resolution offered by Hetherington/supported by Decet to authorize the acceptance of payments by use of financial transaction devices. Roll call vote: Balko-absent, Willson-yes, Howard-yes, Hetherington-yes, and Decet-yes. 4 yes, 0 nay, 1 absent.** Howard declared the resolution passed.

- D. Deputy Treasurer Signing Checks: Moved Howard/seconded Decet to **authorize Munising Township's Deputy Treasurer, Jill Cossette, be added as signatory on bank accounts, effective immediately.** Carried.
- E. Building Dedication: Moved Hetherington/seconded Decet to **purchase sign honoring Fire Chief Harold Anderson and dedicating the township building to him.** Carried.
- F. Receptionist Hours Paid and Mileage: Board discussed in detail. Moved Howard/seconded Decet to **pay the receptionist 15 minutes plus mileage when picking up the mail.** Carried.
- G. Paid Time Off/Paid Sick Leave: Board discussed and tabled until next month.
- H. Michigan Baseball Congress Request to use Duck Field in Shingleton: Board discussed and would like further information and a contract before moving forward.

Fire Department:

Provided update.

Committee Reports/Board Comments: None.

Public Comment: None.

Treasurer's Report:

Provided update.

Balance Savings (10/31/2024): \$242502.06. Receipts: \$12364.77. Disbursements: \$94217.92. Balance Savings (11/30/2024): \$160649.51. Balance Fire Truck Millage Account: \$136033.34. Balance Road Millage Fund: \$81090.13. Balance Road Improvement Fund: \$25636.01. Balance Road Bond Account: \$1059.18. Balance General Fund: \$4999.40. Balance CD – Embers: \$208528.29. Balance CD – Embers/FTMillage: \$260712.18. Balance Savings – Embers: \$5.00.

Pay Bills:

Moved Hetherington/seconded Decet, to **pay bills with checks numbered 10476 – 10550.** Motion carried.

Next Meeting:

Next regular monthly meeting is scheduled for Monday, January 6, 2024, at 7:00 p.m. at the Munising Township Hall.

Adjournment:

Moved Hetherington/seconded Decet to **adjourn.** Carried. Meeting adjourned at 8:42 p.m.

Respectfully Submitted by Patty Willson, Clerk

Patty Willson, Clerk

Lisa Howard, Township Supervisor