

**Munising Township
Board of Directors
Minutes of Meeting
July 5, 2011**

Members Present: Dan Wilson, Bonnie Fulcher, Lisa Howard, Wally Ahlborn

Members Absent: Selina Balko

Others Present: Ken McPherson, Charles Starzyk, Ron Bell, Andrea Chynoweth, Janet Miron, Harold Anderson, Amanda Ingraham

Call to Order: The meeting was called to order by Dan Wilson at 7 pm.

Pledge of Allegiance: Dan Wilson lead the Pledge of Allegiance.

Public Comment: Charlie Starzyk asked how much corporations are donating to the insect traps. He also commented that it is illegal for the Township to donate to the fireworks. Dan Wilson said it that it is not illegal. Ken McPherson asked for an update on the tower. Dan said it hinges on the people at their headquarters. There was concern about Shannon Drive becoming a race track.

Approval of Minutes: Bonnie Fulcher moved and Lisa Howard seconded to approve the June 6 meeting minutes as presented. The motion passed.

Clerk Correspondence: There was no Clerk correspondence.

Supervisor Correspondence: There is a foreclosed property in Shingleton, we do not want that one. There is another on the corner of Woodland Drive and H-58, which is not a bad property, but it has a mobile home on it. We probably do not want to get into the business of taking over foreclosed property. The Census Bureau sent us another notice that we can question the result of the census. We are down 42 people from last year. Not sure what that did to our state revenue sharing. Dan wants to see how they count the prison residents. American Transmission will be doing electric lines, so tree cutters will be out. Upper Peninsula Power Company is going for a fee increase. Michigan Townships Association PAC is looking for a donation. Canadian National Rail Road is under violation of Department of Environmental Quality for an area by the Anna River and Wagner Falls. They ditched out a spot where they shouldn't.

Requested Items, Pictured Rocks National Lakeshore, Andrea Chynoweth: Andrea Chynoweth said that she is traveling through Alger County to talk about the Alger Energy Savers Program. There is grant money in this county, but not many people are taking advantage of it. About 200 households have taken advantage of of this program, which is available to any Alger county resident. A professional contractor will come to your home and do a free energy assessment, which takes about an hour. They will point out where you can improve energy use in your home, and will also brings with him \$50 worth of energy saving items—light bulbs, low-flow shower heads, aerators for sinks, pipe wrap, etc., and a \$10 gift certificate for a purchase of any energy-saving device at a local hardware store. Participants will also be signed up for drawing for new appliance. Those who have participated in the program and get five more people to participate will receive a check for \$50 cash. The National Park Service is doing this because they are interested in the well-being of the communities around them

and because any energy savings results in carbon savings. Andrea handed out fliers about the program to anyone who wanted one.

Requested Items, Fire Department: Fire Chief Harold Anderson said that we had an incident in which a fire truck tire needed replacing. The bill was for about \$930. They had to come out and change it after hours. If we did it through the insurance company, Au Train township would have to file it. Government insurance does not do road service. We have to pay the \$200 for service anyway. Harold Anderson said that he would rather not get into a match with another fire dept about who will pay for a tire. Lisa Howard said it is part of the cost of having fire trucks. Sometimes things like this happen. **Lisa Howard moved and Bonnie Fulcher seconded to pay for fixing the tire. The motion passed.**

Clerk's Report: There was no Clerk's report.

Supervisor's Report: Dan Wilson said that we got the contracts for Alger Conservation District. Ron did the water samples. Apparently the wrong bottle went to the right place, but it is straightened out now. John Shauver is out of town, Dan has been working on zoning things. Tom Mosley, from the Health Department, has talked with Dan about a particular property. Social services was involved too. It is much better now. Dan had some calls about when we did the contracts for roads this summer, one of which was Miller road. They are only going as far as the pavement is now. Bond Road is not being done. After last year we bonded for \$500,000, we spent \$220,000 last year, this year we will spend the rest plus the millage. Our next payment for Peoples State Bank for the next bonding, due in April or May, will collect in September. We don't have much to work with. Dan said we need to prioritize in the fall, when we know what money we have to work with.

Consider Planning Commission Ordinance: The board members have all looked it over. The only change is the term dates, which are currently May 1-April 30. It needs to be changed to January 1-Dec 31. The State used to allow Townships to form Zoning Boards by resolution, but now the law has been changed so that for a Planning Commission you have to have an ordinance. **Lisa Howard moved and Bonnie Fulcher seconded to enact the Planning Commission ordinance. All voted in favor, and the motion passed.**

Consider Policies and Procedures Update: the Policies and Procedures are already approved, now they need to be adopted as published. **Lisa Howard moved and Bonnie Fulcher seconded to approve the Policies and Procedures as published. Janet Miron said that there is no way to keep track of the key for the pavilion usage, so she has written up a policy for the pavilion key, which is included in the motion. The motion passed.**

Consider Liquor Control Request (Pictured Rocks Golf Club): They want to be open at from 7-noon on Sunday. They can sell liquor during those hours, unless we decline. They have the license to do this. No action was taken.

Consider Liquor Control Resolution (HS Woodlands, Inc.): The board discussed the transference paperwork for Woodlands liquor license. The Streeters purchased it. **Lisa Howard moved and Bonnie Fulcher seconded for a resolution to approve the renewal from Peoples State Bank to the Streeters. There were four yeas, no nays, one absence, and the motion passed.**

Consider Clerk's Salary: Dan Wilson said that a few months ago, we started Terry LeVeque as the clerk. She can't work too many hours because of social security. She has since found that if she is on

salary, she can draw more for one year. She was working for \$11 an hour, as a salary. She can draw salary for one year. In addition to her regular work, she has also been doing Selina's work, for six months. She did do a good job, including working with the IRS. She feels that she is owed \$1,380. She says she will do the minutes from now on. Terry LeVeque asking for six months retro-active pay, approximately \$200 a month. She wants her job made a salaried position, she can do Selina's work, and do the minutes of meetings, and do Quick Books. Bonnie wants Marcia here until we are through with Parks and Recreation. She is proposing the same salary that Selina gets. There used to be a rule that in an extended period, she could draw that wage. On a short term, the Deputy would only draw the Deputy's salary. It has now been 13 months. It would be \$200 a month for six months. Then, if Selina is not back, Terry would be full-time Clerk for the next six months, drawing the Clerk's salary. We have to pay Selina's salary anyway. If Selina comes back in September, Terry would go back to being Deputy Clerk at the Deputy Clerk salary. We would be basically changing the wording from wages to salary. **Dan Wilson moved and Bonnie Fulcher seconded to pay Terry LeVeque the regular Clerk's salary for the next six months, plus retro pay to bring her up to this point, or until Selina returns. All voted in favor and the motion passed.**

Consider Airport Annual Request for Mowing Funds: The Airport is requesting up to \$800. **Lisa Howard moved and Wally Ahlborn to give up to \$800 for gas. The motion passed.**

Consider Parks and Recreation Agreement: Dan Wilson said the only thing he found objectionable in the contract was that Alger Parks and Recreation does not have systems in place, but that is their concern. Debbie Fulcher said that they have to be approved by the State. As soon as they are State certified and have their systems in place, Munising Township will be done with Alger Parks and Recreation Department. The City of Munising, Au Train Township, Grand Island Township, and Munising Township are the four entities involved. **Lisa Howard moved and Wally Ahlborn seconded to accept the Alger Parks and Recreation Department agreement. All present voted in favor and the motion passed.**

Consider Fire Truck Tire: Already taken care of under "Items Requested, Fire Dept"

Consider Central Upper Peninsula Planning And Development Annual Dues: We wrote them a check for \$650. **Lisa Howard moved and Bonnie Fulcher seconded to pay CUPPAD dues. The motion passed.** They helped us write our Master Plan, and they offer valuable workshops. They have a very good GPS program, but it is expensive. If we have a question about a new business, they will help out.

Committee/Policy Reports: Lisa Howard said that she has a son who needs six community hours. If the Township will supply paint and supplies, he will paint graffiti off the dugouts. That has already been done by Shaun Hughes and his crew. We may get a bill in the mail for the paint. The Girl Scouts are going to do the trash pickup in the park. Ron Bell said if Dan gets him a load of wood chips, he has six hours of work to be done. Dan will get wood chips.

Public Comment: There was no public comment.

Building Report: Janet Miron presented the building report. The office hours have changed to Monday, Wednesday, and Friday from 1-5 pm to handle property tax collections. Janet Miron has taken over the property tax payments. The Board of Review will be July 19.

Treasurer's Report: Bonnie Fulcher presented the Treasurer's report.

Pay Bills: Lisa Howard moved and Wally Ahlborn seconded to pay checks #114-176, and Alger Parks and Recreation Department bills #649-672. The motion passed.

Date of Next Meeting: The next meeting will be Monday, August 1, 2011, at 7 pm.

Adjournment: Bonnie Fulcher moved and Wally Ahlborn seconded to adjourn. The motion passed and the meeting adjourned at 8:06 pm.